

Hire Costs for West Lynn Garden and Function Centre

<u>Building Hire Charges</u>	<u>Half Day</u> 9am – 12.30pm or 1pm – 4.30pm	<u>Whole Day</u> 9am – 4.30pm	<u>Bond</u>
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Community/Education Room: Seats 80 people at tables or 100 theatre style

<u>Social Functions</u> (receptions etc.)	\$135	\$270	\$300
For catered sit down meals it is advisable to hire both Community Education room and Meeting room for catering purposes, extra	\$60	\$100	\$200
<u>Meetings/Workshops</u>	\$80	\$160	\$300
Discount – 10 bookings or more in a year	\$70	\$150	\$300

Meeting Room: Seats 16 people at 2 long tables or 30 theatre style

	\$60	\$100	\$200
Discount – 10 bookings or more in a year	\$50	\$ 90	\$200

Charges for room hire also covers viewing the garden.

Use of Function lawn as well as building - \$30 extra

Charge of \$50 per hour before 9am or after 4.30pm. All hire rates include GST.

Meetings only after 4.30pm eg. 6pm – 8.30pm \$100. \$25 each extra hour bond \$200

Booking Deposit: A non-refundable deposit of 50% is required to confirm a booking.

West Lynn Garden expects all users to comply with the conditions of hire provided.

Conditions of hire can be downloaded from the website: www.westlynnngarden.org.nz

For all enquiries regarding hire of the Function Centre and/or Garden please refer to the website or Phone the Garden 09 827 7045. All enquiries will be answered in a timely manner.

Garden Use

Gate Entrance	\$3 pp (Children under 2 yrs. free)	
Garden Weddings	Up to 25 guests \$200	\$100 non-refundable deposit
Includes Plastic chairs and photography	Up to 60 guests \$300	\$100 non-refundable deposit
Wedding Photos	Maximum 120 guests \$600	\$100 non-refundable deposit
Group Photos	\$60	
	\$60	

Children's Party	\$2 pp \$20 deposit \$5 for power if bouncy castle brought in.
Adults Party	\$3 pp \$30 deposit
Garden Tours	\$5 pp (includes refreshments)
Bus Tour Groups	\$3 pp (\$5 pp includes refreshments – optional)
Butterfly House/garden trip - School & Preschool Groups:	\$2 per person (Child and Adult) Children under 2 yrs. free.
Outdoor speaker system. Hire -	\$60 ½ day, \$100 all day, \$60 bond
Gazebo, 6m by 3m. Hire -	\$60 ½ day \$100 all day, \$60 bond.

Rate effective 1st February 2017