

# WEST LYNN GARDEN



West Lynn Garden & Butterfly House, 73 Parker Ave., New Lynn, Waitakere City, Auckland 0600  
www.westlynnngarden.org.nz Phone 827 7045

## ENDOWMENT INFORMATION

Effective: April 2021

Trees, rocks or other selected items may be memorialised.

### ENDOWMENTS

An endowment may be to:

- Commemorate a special event (i.e. Golden Wedding, Milestone birthday)
- Birth commemoration (inc interment of Whenua/Pito)
- Death memorial with optional interment of ashes besides plaque
- 

### TREES

- The fee for a Memorial tree includes a 1-year membership of West Lynn Garden for one person and covers the maintenance of the tree over the 10 year period of Endowment.
- For interment, ashes are placed directly into the prepared site. The casket in which they are delivered is not placed.
- Should a tree need replacing the endower will be notified in writing before a replacement is planted
- After 10 years the Endowment shall expire and the donor will be given the opportunity to re-endow at the fee current less the cost of plaque
- In the case of additional Memorials to the original Memorial, the fee will take effect for 10 years from the last Endowment
- At the end of the 10 year term, the endower will be notified to their last known address and invited to extend the endowment for a further 10 year period at the price then current less the cost of plaque. This offer will be valid for six months from the date of notification.
- If the offer is not accepted after six months, the plaque will be removed from the original endowment area and placed, along with others, in an appropriate memorial area in the garden. Ashes will not be moved.

### DOCUMENTATION

- Once documentation is completed, a plaque recording the name(s) of the person(s) will be placed close by the chosen item.
- Memorial plaques shall be of a size, material and pattern approved by the Society. The only wording permitted on plaques shall be the name of the person commemorated including any titles preceding that name (eg "Sir", "Lady", "Dr") or distinction following it (eg "CBE", "DSO", "MA"). Dates of birth and death and/or "In memory of" are an optional extra cost.
- The name inscribed on any plaque shall be exactly as shown on the endowment proposal form – the Society will not be responsible for any error made by exactly following copy on the form. Variation of this condition shall at all times be at the discretion of the Committee of the Society.

### ADDITIONAL PLAQUES

- Additional plaques (and ashes) may, at a future date, be placed in the vicinity of a memorialised item on payment of the relevant fee

## ENVIRONMENT

- Plastic flowers, oasis blocks, containers or other non-biodegradable materials are not to be placed in the garden
- For interments, ashes are placed directly into the prepared site. The casket in which they are delivered is not placed.

## VISITING CHARGE POLICY

- Normal gate entry charges apply when visiting Memorials after the 1-year free membership expires
- Membership of West Lynn Garden is recommended
- Admittance to the Garden is free on presentation of the membership card

## APPOINTMENTS

- The Endowments Officer will be pleased to discuss any queries
- For further details or to make an appointment please contact:

Margaret Jamieson  
President, West Lynn Garden Inc  
Phone: 8277045      email: wlg.volunteers@gmail.com

## ENDOWMENT FEES

MEMORIAL TYPE	\$
Established Trees, Native or Exotic or shrub	\$550.00 (inc GST) + \$50 for double plaque
Seats (if available)	\$600.00 (inc GST)
Other	Price to be agreed
Memorial Wall (with ashes nearby)	Perpetuity \$600.00 (inc GST)

ADDITIONAL ENDOWMENTS	\$
Additional family memorials added to an existing memorial may be made within the original 10 year contract term. Additional plaques \$150 each If outside the 10 year period, full charges will apply	
Tree or shrub	\$200.00 (inc GST)
Extra plaque – single for tree or Memorial Wall	\$ 200.00 (incl GST)
Double plaque – for tree or Memorial Wall	\$250.00 ( incl GST)

The Society takes no responsibility for theft or vandalism.



**PROPOSAL FOR ENDOWMENT**

Date.....

I/We propose an endowment and memorial plaque in West Lynn Garden. The name and details are to appear thus on the plaque:

Variety of tree preferred .....

Other item proposed .....

Location preferred ..... Map Ref .....

Person(s) proposing the endowment:

Name(s) .....

.....

Address .....

.....

Telephone ..... email .....

I/we have read and agree to the Conditions of Endowment of the West Lynn Garden Society

Proposer 1..... 2.....

For West Lynn Garden ..... Role .....

Direct Bank a/c ASB 123034 0693726 00 - include name + Ref: Endowment

**Office Use Only:**

Invoice No.....

Receipt No .....

Amount Paid .....

Date Plaque Ordered .....

Date paid .....

Card made .....